

**GREENHOUSE GAS EMISSIONS REDUCTION FUND
Quarterly Progress Report Form**

Organization Name: New Hampshire Community Loan Fund
 Program Title: Building Deep Efficiency into NH's Manufactured Housing
 Program Contact: Scott Denoncourt, Compliance & Reporting Manager
 Reporting Period: 7/01/2011 - 9/30/2011

1) Summary of work completed during this reporting period.

- a) Provide a summary of activities relevant to this grant using Exhibit A of your contract as an outline. Include summaries of work completed by all project partners.**

The project expanded its reach during the quarter with 25 weatherization projects in cooperatives in Coos and Grafton counties delivered by Tri-County Community Action. During the quarter, our lead partner, the Belknap-Merrimack Community Action Agency, focused on training personnel from other CAPS and delivering traditional weatherization services to low-income households outside the reach of our project.

At the NorthWoods Coop in Berlin, Tri-County took 17 applications, delivered 17 audits, and completed weatherization projects in 17 homes. At the Whip-O-Will Cooperative in Plymouth, the Tri-County took eight applications, delivered eight audits, and completed eight weatherization projects. In each of these co-ops, the Community Loan Fund had selected and trained a resident energy advocate to work closely with the CAP and also with the local staff person working on the Berlin and Plymouth Better Buildings projects. We consider these co-ops excellent places to determine whether highly visible WAP work in the neighborhood will inspire other residents to invest their own money in weatherization projects. The low-interest loans provided by Better Buildings may find takers in these co-ops, but that work was still ongoing at the close of the quarter and we have no results to share in this report.

The table below shows 29 homes completed because four homes were completed at Catamount Hills in the previous quarter but were billed in the quarter ending September 30.

The key training event of the quarter was organized by the Belknap-Merrimack County CAP and drew 40 participants from all five of the state's community action agencies to Portsmouth for three days in early September. Cal Steiner, considered by many to be the nation's leading authority on weatherizing manufactured housing, led the training.

- b) List quantitative actions in table format below (see directions for more details)**

Table 1: Activity Summary					
Activity	2011 Q1*	2011 Q2	2011 Q3	2011 Q4	2012 Q5
1. Number of households signed up for weatherization this quarter.	<i>1. 0</i>	<i>1. 42</i>	<i>1. 25</i>	<i>1.</i>	<i>1.</i>
2. Number of projects completed this quarter.	<i>2. 0</i>	<i>2. 11</i>	<i>2. 29</i>	<i>2.</i>	<i>2.</i>

* Please break out activities for the month of December, 2010.

- 2) List projected annual energy savings by fuel type for all completed energy efficiency projects during this reporting period (see Reporting Instructions for more details.)**

<i>Fuel</i>	<i>2011 Q1*</i>	<i>2011 Q2</i>	<i>2011 Q3</i>	<i>2011 Q4</i>	<i>2012 Q5</i>
<i>Oil (Gallons)</i>	0	1,953	4,348		
<i>Electric (kWh)</i>	0	33,832	37,611		
<i>Natural Gas (Therms)</i>	0	376	0		
<i>Propane (Gallons)</i>	0	0	318		

* Please break out anticipated annual energy savings for the month of December, 2010.

3) *Please list total hours worked on the project as required by your contract.*

<i>2011 Q1*</i>	<i>2011 Q2</i>	<i>2011 Q3</i>	<i>2011 Q4</i>	<i>2012 Q5</i>
	499.5 (DOE funded) 1505.5 (RGGI funded)	2049.5 (DOE) 1513.5 (RGGI) 196 (CORE)		

* Please break out total labor hours for the month of December, 2010.

4) *Explain any obstacles encountered or any milestones not reached. Note any problems or delays. **If you have a deviation from the plan, contact the PUC before proceeding and document approved action.***

- The Community Loan Fund’s weatherization project uses New Hampshire’s CAP crews to do the weatherization work. These crews are still busy working on the traditional WAP program and are particularly eager to use all of the available DOE-ARRA money before the April 30, 2012 deadline. That has meant the CAPs have seen an overall advantage to the state’s low-income households in delivering WAP services before WIPP, which has a deadline of September 2012, and RGGI, which has a deadline of June 2013. We are confident that we will use all of our WIPP and RGGI funds and meet our targets, though the ramp-up and deployment through September was slower than we had anticipated because of these cross-incentives.
- The actual weatherization work – reaching out to qualified homeowners, signing them up, auditing, weatherizing, and inspecting their homes—has been straightforward.
- The RGGI funds are being effectively leveraged with money from DOE’s WIPP (Weatherization Innovation Pilot Program) and New Hampshire’s CORE program. To date, the average weatherization project financed by this project has totaled \$7,328, of which 53 percent has come from the Regional Greenhouse Gas Emissions Reduction Fund, 38 percent from WIPP, and 9 percent from CORE.

5) *Summarize work to be completed next quarter.*

We will recruit and train another eight energy advocates and weatherize another 25 homes in four new cooperatives.

6) *If applicable, in a section labeled **Beyond the Contract** (or some other well defined title), please report other activities, partnerships, funding or other synergies that have occurred as a result of this funding.*

Among the most exciting developments in this project has been the involvement of leveraging activities we had not anticipated. One home in the Fisherville 107 Cooperative was in such poor condition that the CAP team simply could not weatherize it. The homeowner had very limited capacities to deal with the substandard unit. Habitat for Humanity stepped in to rehabilitate the old trailer – a relatively new approach for the organization better known

for building from scratch -- at no cost to the owner, the cooperative, or the WIPP/RGGI project. The CAP then completed the weatherization work. We hope that our weatherization work in parks will lead to similar volunteer efforts by an organization known as COVER that deploys skilled volunteers to help with weatherization projects in New Hampshire's Upper Valley. We will try to work out a transparent protocol for incorporating the value of those activities in our project impact statements.

- 7) *If applicable, please include brochures, workshop announcements, or other materials developed to promote your grant activities. Attachments (and other documentation) are appreciated.*

Although not completed, we are developing a video documenting the weatherization work being done under the grants.

- 8) *Complete the Invoicing form which includes your Budget vs. Actual Expenditures. (Save this worksheet for future reporting as we will want to see your quarterly expenditures as the project continues.) **You are required to submit budget vs. actual with each invoice.***